

TEXAS JOINT MILITARY FORCES TECHNICIAN VACANCY ANNOUNCEMENT



Joint Military Forces
JFTX-J1-HR
Camp Mabry
2200 W. 35th Street
Austin, TX 78703

Announcement number
JFTX-08-001

Opening Date
03JAN2008

Position Title, Series & Grade
Visual Information Specialist
(Web Design)
GS-1084-11

APPLICATIONS WILL BE ACCEPTED UNTIL 4:30 ON:
POSITION OPENED UNTIL FILLED*

PD Number:
90014

*NOTE - Certified applicants will be referred to the selecting supervisor every 15 days for consideration.

Location of Position:

HHC 36th Infantry Division
Camp Mabry, Austin, TX

Baseline physical

Is required within 30 days of employment per OSHA regulation and NGB*

Is not required

*This physical will be used to determine fitness and eligibility for employment.

Salary Range:

GS-11: \$54,364 – \$70,674

Website address:

<http://www.agd.state.tx.us/human%2Dresources>

APPOINTMENT FACTORS

Area of Consideration (place an X)

- Area A – Nationwide Excepted:** Anyone eligible for immediate enlistment and/or commissioning in the Texas Army and/or Air National Guard.
- Area B – In-state Excepted:** All participating members of the Texas Army and/or Air National Guard.
- Area C – In-service Excepted:** All presently employed permanent excepted technicians, indefinite excepted technicians, and AGR members with excepted technician reemployment rights to the Texas Army National Guard.
- Area D - In-service Competitive:** All presently employed permanent competitive technicians of the Texas Army National Guard.

BARGAINING UNIT STATUS

- Bargaining Unit
 Non-Bargaining Unit

Appointment Factors:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Officer | <input checked="" type="checkbox"/> Enlisted |
| <input checked="" type="checkbox"/> Warrant Officer | <input type="checkbox"/> NDS (Competitive) |
| <input type="checkbox"/> Permanent | <input checked="" type="checkbox"/> Indefinite |

***REMARKS:**

FIRST CONSIDERATION WILL BE GIVEN TO APPLICANTS CURRENTLY EMPLOYED AT THE 147TH FIGHTER WING IN THE MAINTENANCE AND OPERATIONS GROUPS. AIR GUARD/AIR FORCE APPLICANTS ARE ENCOURAGED TO APPLY FOR ARMY GUARD POSITIONS.

MORE THAN ONE APPLICANT MAY BE SELECTED FROM THIS MERIT PROMOTION ANNOUNCEMENT.

SUMMARY OF DUTIES

This position is located in an information management organization within the 36th Infantry Division Headquarters on Camp Mabry, Austin, TX. The purpose of the position is to plan, program, coordinate, and direct visual information through consultation, analysis, design, development, procurement, production, and/or reproduction of Visual Information (VI) products and services. Visual information consists of visual materials such as pamphlets, graphs and charts, diagrams, models, slides, live or video recorded speeches or lectures or web page designs.

Military Assignment & Grade Requirements

Compatible Military Assignments:

Officer: 25A, 46 / 33XX

Warrant: 250N, 251A

Enlisted: 25B, 25M, 25R, 25V, 25Y / 3A0XX,
3C0XX, 3V0XX

Applicants need not be assigned to the position or possess the MOS/AFSC to apply or be considered for selection. Selected applicant must complete the MOS/AFSC qualifications and requirements within 1 year of appointment.

Military Grade Selective Placement Factor:

The military rank of selected candidate must be equal to or not to exceed that of the first level supervisor. (MAJ/O-4)

Please note: Grade Inversion will not be permitted [TPR 300 (302.7, change 8 para c)]

Permanent Change of Station

PCS expenses are not authorized.

PCS expenses are authorized.

PCS expenses may be authorized if payment is deemed to be in the best interest of the Texas National Guard.

Minimum Requirements for Consideration

Specialized Experience: GS-0343-11 requires 36 months of experience, education and training that demonstrate the applicant possesses the knowledge, skills and abilities to function as the developer and implementer of an innovative organizational development and quality improvement curriculum.

Other Requirements:

The following Knowledge, Skills, and Abilities (KSAs) will be considered in the evaluation process

Element I – Knowledge of and skill in applying current Internet technologies, standard Internet protocols, Internet server operations and operating systems that enable all potential users to access information contained on the Web pages.

Element II - Knowledge of the organizations' mission and functions to develop original designs, concepts, or visual styles for publications, exhibits, or presentation material that present to the public the ideas of image desired, evoke certain viewer responses, or reduce the cost of production, installation, or maintenance of the visual product.

Element III – Thorough knowledge of visual arts, video graphic and photographic methods and techniques as well as thorough knowledge of the subject matter supported or depicted to plan visual products and services that interpret subject matter content.

Element IV – Knowledge of Internet security principles and protocols, usability concepts, i.e. navigational aids, site architecture, knowledge management, and information delivery systems.

Element V – Skill in organizing work, setting priorities, determining resource requirements, monitoring progress and evaluating outcomes of all assigned programs.

Employment Conditions

1. Technicians are paid through direct deposit/electronic funds transfer.
2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.
3. Military Technicians are ineligible for military enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these military incentives.
4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.
5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)

HOW TO APPLY

To apply for this position, you must provide the following documents:

1. One of the following:
 - a) OF 612 "Application for Federal Employment"
 - b) Personal Resume, with original signature
 - Please ensure that your resume contains your full name, address, phone and at least four digits of your social security number.
2. JFTX-J1-HR Form 5
3. Written response to Selective Placement Factors (KSAs) outlining how your experience/education meets these factors. ****Responses to the KSAs are critical to the evaluative process****
4. Documentation of crediting National Guard experience:
 - National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position.
 - EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION.
 - The level of experience will be determined by the actual duties and responsibilities performed.
5. College Transcripts **MUST** be submitted for professional positions or when substituting education for experience.

***NOTE:** Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the work Experience and Qualifications/Education you show on the OF612 or Resume and KSAs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.

To obtain forms online go to: <http://www.agd.state.tx.us/human%2Dresources>

***NOTE:** Each applicant is responsible for insuring their applications arrive at the Human Resources Office at Camp Mabry No Later Than 4:30pm on the closing date.

Submit forms to: Texas Military Forces
JFTX-J1-HR
2200 W. 35th Street
Austin, TX 78703

Ø **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE CONSIDERED**

Ø Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.

Ø **EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration.

For additional information: HRO STAFFING SECTION
Phone (512) 782-6725
DSN 954-6725